

**Brockton Public Schools
Brockton, Massachusetts**

**TITLE I
SCHOOLWIDE
IMPROVEMENT
PLAN
2009 - 2010**

**Diane C. Gosselin
Principal**

II. TABLE OF CONTENTS

I. Cover Page.....
II. Table of Contents
III. Mission and Vision Statements.....
IV. Council Roster and Statements.....
V. Descriptive Data
<i>A. Demographics/October Report</i>	
<i>B. Massachusetts Comprehensive Assessment System (MCAS)</i>	
VI. Results and Discussion: Degree of Attainment for 2008 - 2009.....
VII. School Goals and Action Plan Aligned with Brockton Public Schools Roadmap Goals 2009-2010	
A. Goal 1.....
1. Action Plan	
a) Activity	
b) Persons Responsible	
c) Resources or Funding	
d) Timeline	
e) Measures of Implementation	
B. Goal 2.....
1. Action Plan	
a) Activity	
b) Persons Responsible	
c) Resources or Funding	
d) Timeline	
e) Measures of Implementation	

C. Goal 3.....

1. Action Plan
 - a) Activity
 - b) Persons Responsible
 - c) Resources or Funding
 - d) Timeline
 - e) Measures of Implementation

D. Goal 4.....

1. Action Plan
 - a) Activity
 - b) Persons Responsible
 - c) Resources or Funding
 - d) Timeline
 - e) Measures of Implementation

E. Goal 5.....

1. Action Plan
 - a) Activity
 - b) Persons Responsible
 - c) Resources or Funding
 - d) Timeline
 - e) Measures of Implementation

F. Goal 6.....

1. Action Plan

- a) Activity
- b) Persons Responsible
- c) Resources or Funding
- d) Timeline
- e) Measures of Implementation

VIII. School Climate and Citizenship Goal.....

A. Needs Assessment

B. Specific Objectives

C. Action Plan

D. Activity and/or Professional Development

E. Person(s) Responsible

F. Resource(s) and/or Funding

G. Timeline

H. Evaluation

IX. Appendix.....

I. Title I Components

1. Ongoing Professional Development
2. Attracting Highly-Qualified Teachers
3. Preschool Children Transitions
4. Coordination and Integration of Grants
5. Parental Involvement.

J. School Council Minutes

III. MISSION AND VISION STATEMENTS

MISSION STATEMENT of BROCKTON PUBLIC SCHOOLS

The mission of the Brockton Public Schools is to provide education of the highest quality that motivates all students to excel, meets their individual needs, and prepares them for the future.

MISSION STATEMENT of DOWNEY SCHOOL

The mission of the Downey School is to provide a supportive environment where students can maximize their potential in English, Reading and Math while also emphasizing the importance of free thinking, responsibility, diversity and respect for all. Our staff is committed to the creation of a stimulating climate which motivates students to become self-initiating and discriminating in making decisions regarding learning.

VISION STATEMENT of SCHOOL

Students at the Downey School will be proficient in reading and mathematics at the end of grade 5, as measured using multiple assessments, including but not limited to the Massachusetts Comprehensive Assessment System.

IV. SCHOOL COUNCIL ROSTER

This School Council has reviewed the school's budget including the professional development allocations.

Name and Position

Signature

Diane C. Gosselin _____
Principal

Joanne M. Folan _____
Co-Chairperson

Other Members

Dianne Alksninis _____
Teacher

Kimberly Wensley _____
Teacher

Denise Analoro _____
Parent

Nicole Krisiukenas _____
Parent

LaRonda Campbell _____
Parent

Ollie Spears _____
Community Representative

V. DESCRIPTIVE DATA

Downey School Student Demographics

Enrollment by Gender

	2006-2007	2007-2008	2008-2009
Male	298	322	322
Female	268	243	248
Total	566	565	570

Enrollment by Race/Ethnicity

Race	2006-2007	2007-2008	2008-2009
African American	46.11	49.1	50
Asian	2.65	.03	.02
Hispanic	13.25	15	13.6
Native American	.71	.02	.01
White	37.28	32.9	32.4

Selected Populations

	2006-2007	2007-2008	2008-2009
First Language not English	14.5	20	24
Limited English Proficient	6.89	9.3	12.8
Low-income	80.74	81	75.9
Retentions			
Special Education (total)	24.21	28.3	25.6
General Ed Modified	12.6	14.6	13.7
Up to 20% Separate	3.94	4.5	5.2
21-60% Separate	0	0	0
Substantially Separated	7.77	9.2	9.8

Average Class Size

	2006-2007	2007-2008	2008-2009
Kindergarten	16	15	20
First	19	21	20
Second	20	19	19
Third	19	18	18
Fourth	19	16	22
Fifth	22	19	24
Sixth	21	23	21

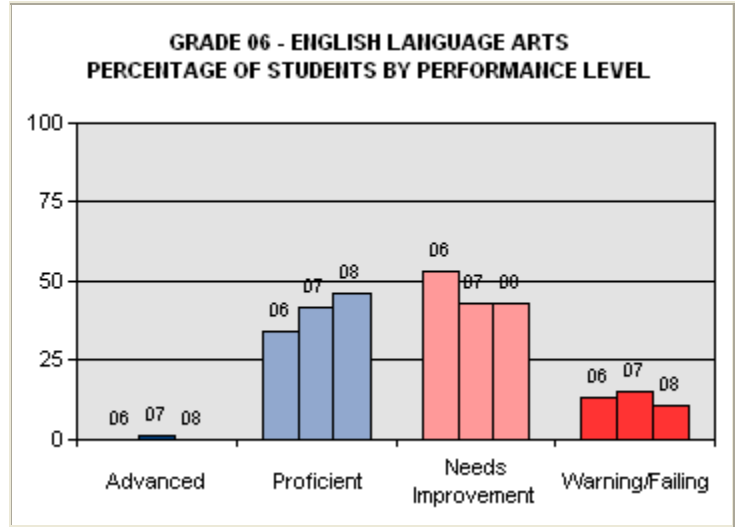
Academic Support Programs:

- Title I
- Peer Leaders Program
- Inclusion Classes
- Second Step School
- SME labs

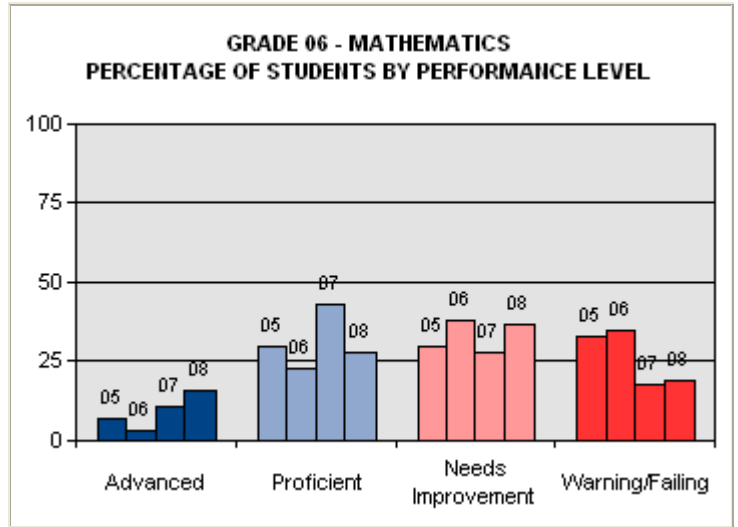
Student Enrichments Programs:

- After School Programs
- Downey School Chorus
- Instrumental Band Program
- Intramural Sports
- Smart Start Extended Day Program

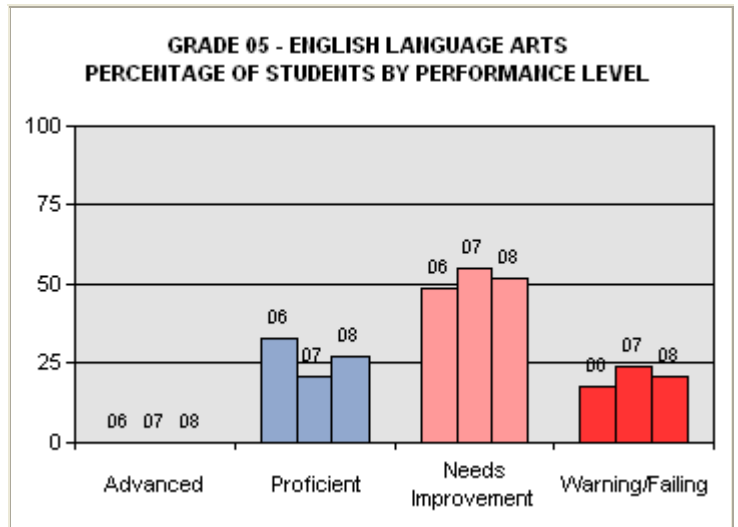
GRADE 06 - ENGLISH LANGUAGE ARTS			
PERFORMANCE LEVEL	2006	2007	2008
ADVANCED	0	1	0
PROFICIENT	34	42	46
NEEDS IMPROVEMENT	53	43	43
FAILING	13	15	11



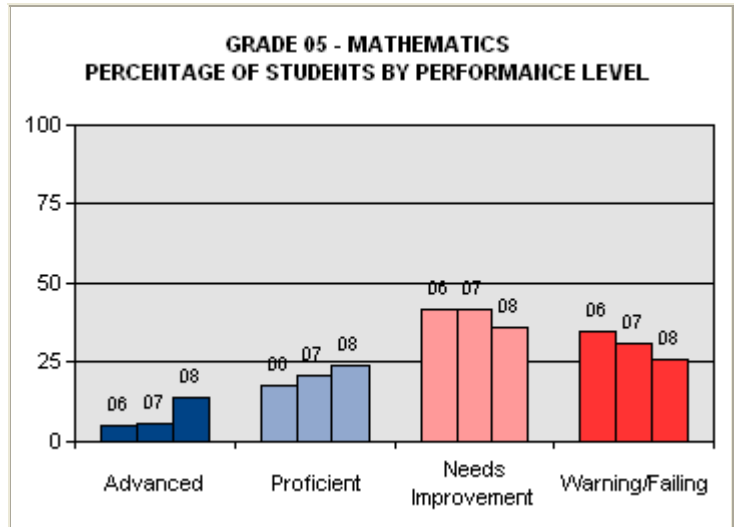
GRADE 06 - MATHEMATICS				
PERFORMANCE LEVEL	2005	2006	2007	2008
ADVANCED	7	3	11	16
PROFICIENT	30	23	43	28
NEEDS IMPROVEMENT	30	38	28	37
FAILING	33	35	18	19



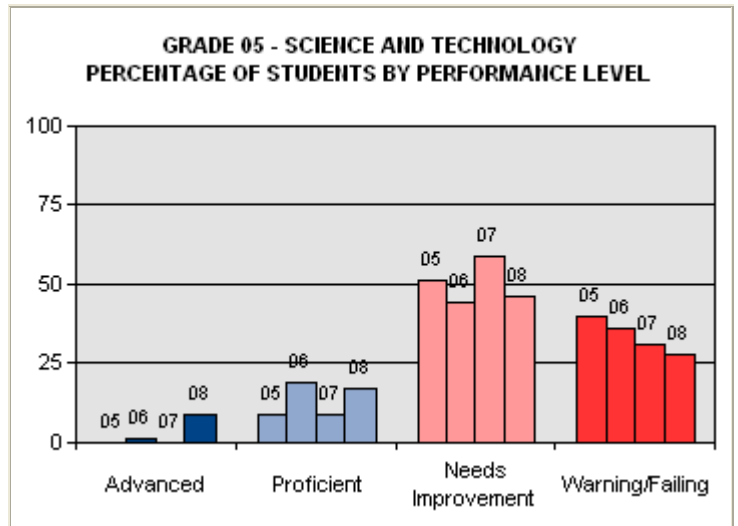
GRADE 05 - ENGLISH LANGUAGE ARTS			
PERFORMANCE LEVEL	2006	2007	2008
ADVANCED	0	0	0
PROFICIENT	33	21	27
NEEDS IMPROVEMENT	49	55	52
FAILING	18	24	21



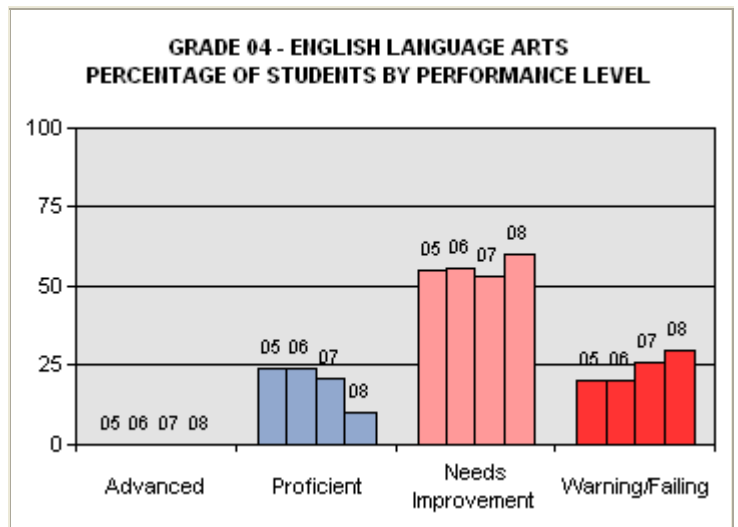
GRADE 05 - MATHEMATICS			
PERFORMANCE LEVEL	2006	2007	2008
ADVANCED	5	6	14
PROFICIENT	18	21	24
NEEDS IMPROVEMENT	42	42	36
FAILING	35	31	26



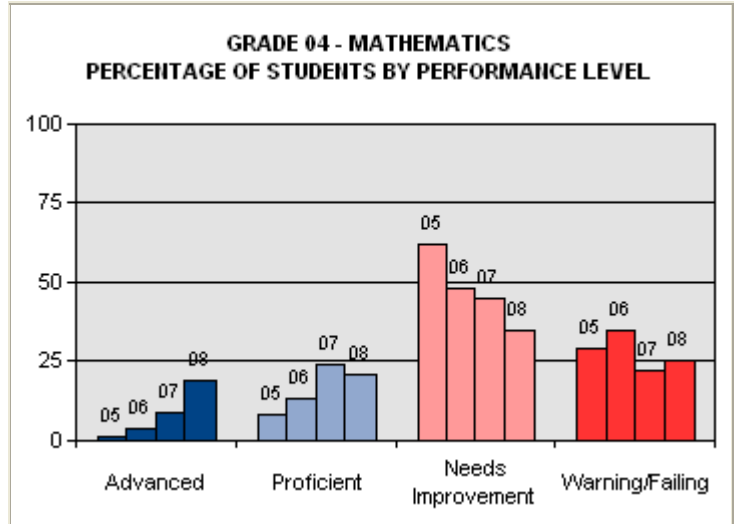
GRADE 05 - SCIENCE AND TECHNOLOGY				
PERFORMANCE LEVEL	2005	2006	2007	2008
ADVANCED	0	1	0	9
PROFICIENT	9	19	9	17
NEEDS IMPROVEMENT	51	44	59	46
FAILING	40	36	31	28



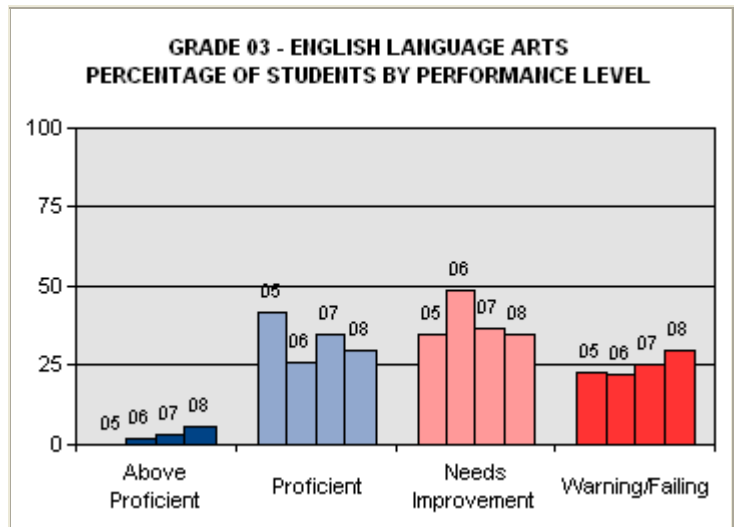
GRADE 04 - ENGLISH LANGUAGE ARTS				
PERFORMANCE LEVEL	2005	2006	2007	2008
ADVANCED	0	0	0	0
PROFICIENT	24	24	21	10
NEEDS IMPROVEMENT	55	56	53	60
FAILING	20	20	26	30



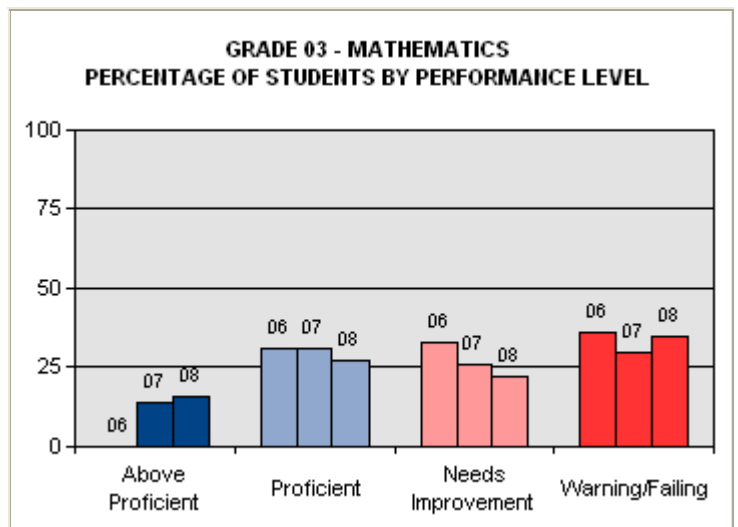
GRADE 04 - MATHEMATICS				
PERFORMANCE LEVEL	2005	2006	2007	2008
ADVANCED	1	4	9	19
PROFICIENT	8	13	24	21
NEEDS IMPROVEMENT	62	48	45	35
FAILING	29	35	22	25



GRADE 03 - ENGLISH LANGUAGE ARTS				
PERFORMANCE LEVEL	2005	2006	2007	2008
ABOVE PROFICIENT	NA	2	3	6
PROFICIENT	42	26	35	30
NEEDS IMPROVEMENT	35	49	37	35
FAILING	23	22	25	30



GRADE 03 - MATHEMATICS			
PERFORMANCE LEVEL	2006	2007	2008
ABOVE PROFICIENT	NA	14	16
PROFICIENT	31	31	27
NEEDS IMPROVEMENT	33	26	22
FAILING	36	30	35



VI. RESULTS AND DISCUSSION

ATTAINMENT OF 2008 - 2009 GOALS

GOAL #1

Goal Statement: The Downey School will increase the CPI on the ELA MCAS from 68.7 in 2007 to 73.2 on the 2008 MCAS test, and to 77.7 on the 2009 MCAS.

Degree of Attainment to Date: Based on the combined Grades 3-6 2008 MCAS ELA tests, the Downey Community School's baseline CPI of 70.5 fell shy of making adequate yearly progress (AYP) as defined by the No Child Left Behind law. Data for the 2009 MCAS ELA test is not yet available.

GOAL #2

Goal Statement: The Downey School will increase the CPI on the Math MCAS from 70 to 74.3 on the 2008 MCAS and to 78.6 on the 2009 MCAS.

Degree of Attainment to Date: Based on the combined Grades 3-6 2008 MCAS Mathematics tests, the Downey Community School's baseline CPI of 72.9 allowed us to attain adequate yearly progress (AYP) as defined by the No Child Left Behind law. Data for the 2009 MCAS ELA test is not yet available.

VII. School Goals and Action Plan Aligned with Brockton Public Schools Roadmap Goals 2009-2010

School Performance Goals

English Language Arts: The Downey School will increase the CPI on the ELA MCAS from 70.5 in 2008 to 75.42 on the 2009 MCAS test, and to 80.34 on the 2010 MCAS.

Math: The Downey School will increase the CPI on the Math MCAS from 72.9 in 2008 to 77.42 on the 2009 MCAS test, and to 81.95 on the 2010 MCAS.

Brockton Public Schools Roadmap Goals

- Goal 1:** Set specific, measurable student performance goals at the district, school, and classroom level.
- Goal 2:** Insure that curriculum is aligned to state standards and instruction and that programs are implemented according to district standards.
- Goal 3:** Implement a comprehensive program of formative and summative assessments at all levels.
- Goal 4:** Develop a system of monitoring data related to student achievement that is aligned at the district school and classroom levels.
- Goal 5:** Build a culture that values regular use of data to make instructional, curriculum, resource, and planning decisions.
- Goal 6:** Utilize the *Intensifying Instruction Grid* in order to increase the amount of assessment informed instruction.

SCHOOL ACTION PLAN 2009-2010

Goal 1: Set specific, measurable student performance goals at the district, school, and classroom level.

School Improvement Objective:

1. Help teachers develop student performance goals for groups of students and individual students.

Student Improvement Objectives:

1. All students, whole class and subgroups, will achieve the class target.
2. Students will easily locate and read the posted objective.
3. Students will articulate what they are learning and why it is important.
4. Students will articulate the way(s) in which the goals will be measured/assessed.

Activities	Who is Responsible?	Resources Needed	Specific Timeline	Measures of Implementation
1. Provide teachers with MCAS data from prior year	1. ILT	1. Local funds	1. Sept. – Oct.	1. DAN (Data Analysis Notebook)
2. Develop class target for whole class and subgroups using formative assessments	2. ILT, Lab Manager, classroom teachers	2. Local funds	2. Sept. – June	2. Edusoft benchmarks, ELA and Math unit benchmark tests, SME reports, DIBELS, AIMS web, MAZE
3. Complete ISSP's for at-risk students	3. ILT, classroom teachers	3. Local funds	3. Annually in October	3. Updated ISSP's
4. Continue to write measurable performance objectives and follow district best practices	4. ILT, classroom teachers	4. Local funds	4. Sept. – June	4. Classroom observations, Central Office walk-throughs

SCHOOL ACTION PLAN 2009-2010

Goal 2: Insure that curriculum is aligned to state standards and instruction and that programs are implemented according to district standards.

School Improvement Objective:

1. Teachers will engage in common planning of standards-based units.

Student Improvement Objectives:

1. Students will increase their scores on open response questions in reading and math by .5 point.
2. Students will be able to articulate scoring criteria from the open response rubrics.
3. Students will collaborate on student-to-student interactive activities.
4. Students will work in small groups and independently on classroom activities.
5. Students will use technology to accomplish the performance goal(s).

Activities	Who is Responsible?	Resources Needed	Specific Timeline	Measures of Implementation
1. Adhere to pacing charts in Math and ELA	1. ILT and classroom teachers	1. Local funds	1. Sept. – June	1. Edusoft reports, plan books
2. Ensure vertical articulation of curriculum and instruction	2. ILT and classroom teachers	2. Local funds	2. Oct. – May	2. Staff and grade level meeting agendas, meeting minutes
3. Continue open response initiative in grades 3-5	3. ILT and classroom teachers	3. Local funds	3. Sept. – June	3. Exemplars
4. Continue a focus group to discuss current research related to best practices in instruction	4. IRS/RRS, classroom teachers	4. Professional Development monies	4. Oct. – May	4. Meeting agendas and minutes, attendance sheet
5. Provide professional development in QAR strategies.	5. Consultant, ILT, and classroom teachers	5. Professional Development monies	5. October, 2009	5. Sign in sheet, plan books

SCHOOL ACTION PLAN 2009-2010

Goal 3: Implement a comprehensive program of formative and summative assessments at all levels.

School Improvement Objective:

1. Require teachers to create common classroom assessments (other than the district unit tests).

Student Improvement Objectives:

1. Students will increase their scores on the ELA and Mathematics simulations by 10%.
2. Special education students will increase their scores on modified unit tests by 10%.

Activities	Who is Responsible?	Resources Needed	Specific Timeline	Measures of Implementation
1. Create and administer Math and ELA simulations aligned with Edusoft	1. IRS, RRS, classroom teachers	1. Local funds	1. October, January and April	1. Edusoft reports
2. Modify unit tests to accommodate special education students	2. IRS	2. Local funds	2. Oct. – June	2. Modified tests, Edusoft reports

SCHOOL ACTION PLAN 2009-2010

Goal 4: Develop a system of monitoring data related to student achievement that is aligned at the district, school and classroom levels.

School Improvement Objectives:

1. Monitor the implementation of programs and standards-based instruction.
2. Hold data meetings with grade/department teams.
3. Meet with individual teachers regarding their achievement data.

Student Improvement Objectives:

1. Students will improve their performance on standards based assessment.

Activities	Who is Responsible?	Resources Needed	Specific Timeline	Measures of Implementation
1. Monitor the implementation of programs and standards based instruction using the school walk-through guide	1. Building Administration	1. Local funds	1. Sept. – June	1. Monitoring checklist
2. ILT meetings to analyze student data	2. ILT	2. Local funds	2. August – May	2. IRS/RRS calendars
3. Grade level data meetings to impact instructional planning	3. ILT and classroom teachers	3. Local funds	3. Sept. – May	3. Data Analysis Notebook, data boards
4. Individual teacher data meetings to impact instructional planning	4. ILT and classroom teachers	4. Local funds	4. Oct. – May	4. Data Analysis/Instructional Plans
5. Data review meetings	5. ILT	5. Local funds	5. Oct. – May	5. Minutes of meeting

SCHOOL ACTION PLAN 2009-2010

Goal 5: Build a culture that values regular use of data to make instructional, curriculum, resource, and planning decisions.

School Improvement Objectives:

1. Establish requirements for the use of meetings and common planning time for data analysis and reflection.
2. Implement requirements for the use of meetings and common planning time for data analysis and reflection.
3. Select, develop and disseminate tools for analyzing data.
4. Assist staff in using tools for analyzing data.
5. Require teachers to review achievement data with students.

Student Improvement Objectives:

1. Students are actively engaged in the lesson and respond positively to feedback from teachers and peers.
2. Students will confer with teachers individually concerning their test data.

Activities	Who is Responsible?	Resources Needed	Specific Timeline	Measures of Implementation
1. Provide time for data analysis and reflection to create instructional plans during grade level meetings and staff meetings	1. Principal	1. Local funds	1. Sept. – June	1. Agendas, sign in sheets, Data Analysis/Instructional Plan
2. Continue to assist staff in using data effectively to modify instruction and improve achievement	2. ILT, Lab Manager	2. Local funds	2. Sept. – June	2. Training and meeting agendas
3. Continue to train new teachers in all curriculum initiatives and assessment strategies	3. ILT, Lab Manager	3. Local funds	3. Sept. – June	3. Training and meeting agendas, plan books
4. Require teachers to review MCAS scores, SME reports, unit test results and Edusoft data with students	4. ILT, Lab Manager, and classroom teachers	4. Local funds	4. Sept. – June	4. Plan books

5. Continue UCLA Classroom Walk-Throughs with a focus on improving instruction	5. Walk-Through Team	5. Local funds	5. December and May	5. Debriefing Charts
6. School Review Meetings	6. ILT and Executive Team	6. Local funds	6. December and March	6. Meeting minutes

Goal 6: Utilize the *Intensifying Instruction Grid* in order to increase the amount of assessment informed instruction.

School Improvement Objective:

1. Establish requirements for the use of the *Intensifying Instruction Grid* for data analysis and grouping purposes.
2. Implement requirements for the use of the *Intensifying Instruction Grid* for data analysis and grouping purposes.
3. Assist staff in using the *Intensifying Instruction Grid* for analyzing data.

Student Improvement Objectives:

1. Students will collaborate on student-to-student interactive activities.
2. Students will work in small groups and independently on classroom activities.

Activities	Who is Responsible?	Resources Needed	Specific Timeline	Measures of Implementation
1. Data meetings	1. ILT and classroom teachers	1. Local funds	1. October, December, January, March and June	1. Agendas, meeting notes, plan books, completed grids

VIII. School Climate and Citizenship Goal

ACTION PLAN

Goal:

Needs Assessment:

Objectives:

Activities	Who is Responsible?	Resources Needed	Specific Timeline	Measures of Implementation

IX. Appendix

A. Title I Components

1. Ongoing Professional Development

THE PROFESSIONAL DEVELOPMENT PLAN FOR THE BROCKTON PUBLIC SCHOOLS

The Education Reform Act of 1993 directs the State Board of Education and the Commissioner of Education to establish an annual statewide plan for professional development. In addition to the statewide plan for professional development, the Education Reform Act requires school districts to develop annual professional development plans.

The goal of the Professional Development Plan for the Brockton Public Schools is to insure high standards, high expectations and high achievement for all by providing meaningful, ongoing opportunities with a broad range of activities appropriate to the varied needs of individuals, schools and the district as a whole.

In order to address school and district goals, the amended recertification regulations require educators to align their Individual Professional Development Plans with school and district improvement goals. Additionally, except for those who received standard certification between 10/1/94 through 6/17/99, educators are required to obtain supervisor approval and endorsement indicating that 80% of the professional development points are consistent with the educational needs of the school and/or district.

Teacher recertification is achieved through the completion of eligible professional development programs and activities designed to support and increase student learning. Under the new regulations, educators will need to earn professional development points (PDPs) that are relevant and meaningful to their teaching or administrative duties.

The Brockton School Department has been designated as an approved Professional Development Provider by the Department of Education. As a provider, the system will offer professional development opportunities to assist all professional staff in meeting recertification requirements. Professional Development Points will be issued for appropriate activities. Guidelines for receiving PDPs, a listing of some of the offerings for this school year, and specific information on registering for each offering are distributed annually to teachers.

The Professional Development Plan of the Brockton Public Schools provides for a wide variety of opportunities for professional growth, which will:

- ◆ align professional development activities with the educational goals of the school district, the school, and the individual educator
- ◆ promote excellence in teaching and learning in all areas of the curriculum

- ◆ provide access for all students to challenging, engaging educational experiences which prepare them for the future
- ◆ create a learning environment that reflects understanding, acceptance and appreciation of all cultures and learning styles
- ◆ enhance an individual's ability to perform as an educator
- ◆ include training for other members of the school community
- ◆ reflect the Massachusetts Curriculum Frameworks.

High quality professional development should include

- ◆ integration of the Massachusetts Curriculum Frameworks
- ◆ support of the goals of the district, the school and the individual educator
- ◆ opportunities for reflection and processing
- ◆ collegiality and collaboration across and within professional roles and responsibilities
- ◆ expansion of educators' knowledge of subject matter
- ◆ incorporation of research-based strategies for teaching, learning, and assessment
- ◆ discipline-specific and interdisciplinary approaches to teaching, learning and assessment that reflect increased student achievement
- ◆ participant involvement in the design, implementation and evaluation of professional development programs and activities
- ◆ encouragement of and support for experimentation and risk taking
- ◆ follow-up that focuses on the application of professional development to the improvement of student learning
- ◆ opportunities for training for members of the school community, classroom paraprofessionals and others
- ◆ strategies for reaching out to and involving families and the community
- ◆ support of school improvement plans.

2. Strategies to Attract High-Quality, Highly Qualified Teachers

The Brockton Public Schools makes every effort to attract and recruit highly qualified teachers for all of the Brockton Educational Programs.

Some of the strategies that are used by the Human Resource Department of the Brockton Public School System are the following:

- We place advertisements for available positions in the Boston Globe, South Shore Enterprise, Patriot Ledger and cultural specific and diverse newspapers.
- The Brockton School Department sends representatives to the educational job fairs that are held through out the New England Region. Examples of such events are:
 Massachusetts Educational Recruitment Consortium (M.E.R.C.)
 Rhode Island Consortium for Educators (R.I.C.E.)

New England Minority Network (NEMNET)
New England Association for Employment in Education (NEAEE)
Job Fairs held at Boston College, University of Massachusetts
at Amherst, and Bridgewater State College

- The Brockton School Department also uses national teacher employment web sites for job postings
- Campus interviews are also conducted at Bridgewater State College, Wheelock College, Lesley University, University of Massachusetts and Providence College. Certified candidates are invited to interview with principals and other administrators involved in the hiring process where openings exist.
- Available positions are also posted in national trade papers e.g. Education Week

3. Transitions from Preschool to Kindergarten and from Kindergarten to Grade One

Preschool to Kindergarten

The Preschool to Kindergarten Transition form is used in the Brockton Public Schools preschool classes, the Head Start Program and in all community childcare centers for their students entering the Brockton Public Schools kindergarten. During the 2002-2003 school year the use of this form was extended to the community family childcare homes. Once the forms are completed they are returned to the Early Childhood Coordinator. The Early Childhood Coordinator is responsible for getting the transition forms to the appropriate kindergarten.

Kindergarten to Grade 1

In the 2007-2008 school year, the Kindergarten to Grade One Transition Form is used on a system-wide basis and in all community kindergarten programs. The Early Childhood Coordinator is responsible for getting the transition forms to the appropriate grade one school.

School Readiness Committee (SRC)

The School Readiness Committee includes some of the members of the Early Childhood Curriculum Committee as well as: preschool, kindergarten and grade one parents; a representative from the Brockton Community Partnership for Children Council; and representatives from the following: the Head Start Program a private preschool, a private kindergarten, an after school program, a School Council, and a Bay State Readers grant representative. The School Readiness Committee will meet five times this year to work on the following initiatives:

- Collaboration and communication between and among the various early childhood community programs
- Family involvement activities
- Transition from preschool to kindergarten and from kindergarten to grade one

Early Childhood Articulation Committee

The Early Childhood Articulation Committee is established for the purpose of discussing a variety of curriculum issues in the area of preschool, kindergarten and grade one. Representatives from the three grade levels will meet to focus on continuity of curriculum, best practices in early childhood and transitions. Members from community preschool, kindergarten and grade one programs are invited to join this committee.

4. Coordination and Integration of Federal, State and Local Services and Programs

The Brockton Public Schools uses multiple funding sources to provide services and programs throughout all schools in the district.

The district has established pupil to teacher ratios at specific grade span splits. Classroom and content teachers are then assigned to each school to support the established pupil to teacher ratio. Each school is provided with local funds to purchase instructional materials and supplies. The allocation for these expenses is based on the per pupil enrollment of each school.

The Brockton School District also provides to each school a Challenge for Change Grant. Local funding for these building-specific professional development activities is allocated through the superintendent's office

Additional services and programs are provided to every elementary school in Brockton through the following Federal Grants:

Title I Part A Direct Instruction Model and Computer labs, lab managers and IRS positions

Title II Part A Improving Educator Quality Classroom-size Reduction, Teacher Mentoring Program, Educational Leadership and Professional Development Activities

Title II Enhancing Education Through Technology

Title IV Safe and Drug Free Schools (Violence Prevention, Drug Awareness, Second Steps and Nutrition Education)

Title V Innovative Programs

Title X McKinney-Vento (Education of Homeless Children)

I.D.E.A. Special Education Grant

Other Federal Grant programs that provide services to specific schools are:

21st Century Grant

Title III Bilingual Education

Perkins Occupational Education Grant

Smaller Learning Communities

Comprehensive School Reform Grants

Title I SINI Grants

Title I Achievement Grants

The state also provides support through the following grants:

MCAS Support Programs - All schools

Massachusetts Classroom-size Reduction Grant - Elementary Schools

Summer Success

Community Service Learning

Enhanced School Health Services

Early Childhood Grant

Parental Involvement

TITLE I PARENT INVOLVEMENT ACTION PLAN

Goal: Build a school environment that values and provides for regular inclusion of parents and family members in opportunities to support and improve student achievement.

School Improvement Objective(s): Teachers will:

1. Implement requirements established by the No Child Left Behind legislation.
2. Use results from data analysis and individual school reflection to develop coordinated parent learning and training opportunities to improve student achievement.
3. Develop and disseminate information and materials for parents to better understand school protocols and student data.
4. Assist with efforts to improve student achievement through parent involvement.
5. Review achievement data with parents and students.

Student Improvement Objectives: Students will:

1. Participate in family learning opportunities both in school and at home.
2. Gain greater confidence and motivation to learn as a result of sustained family support.
3. Achieve at higher levels.

Activities	Who is Responsible?	Resources Needed	Specific Timeline	Measures of Implementation
1. Technical Support – Title I will assist all identified schools in meeting the requirements of NCLB parent involvement and the unique challenges identified at each building.	Title I Coordinator Karen McCarthy Title I Parent Education Specialist Lisa Zolga Building Principals, Title I Teachers, Building Staff	Title I US DOE publications Tri-folds from Title I District notifications	Sept. 2009 – Aug. 2010	Title I Parent Program Survey Results

<p>2. Title I Annual Meeting/Family Breakfast - Each Title I building will conduct an Annual Parent Meeting. At that time, parents will learn about the myriad of requirements established under NCLB, school specific goals for improvement and tips for supporting learning at home.</p> <p>Each meeting will include opportunities for parents to have input regarding program planning, implementation and review.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Food Service Director</p> <p>Building Administration</p> <p>Leadership Team</p> <p>Title I Teachers</p>	<p>Title I</p> <p>School Improvement Plans</p> <p>SES Notices</p>	<p>Sept. 2009 – Nov. 2010</p>	<p>Written Parent Evaluations</p> <p>Attendance Records</p>
<p>3. Title I Family Book Bag Program – Reading at home helps children reach higher levels of academic achievement.</p> <p>School improvement plans, needs assessments, MA Curriculum Frameworks are the basis for the selection of books and activities provided for home use.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Title I Staff</p> <p>Classroom Teachers</p>	<p>Title I</p> <p>Class sets of books of all genres in a variety of levels</p> <p>Book specific activities and materials</p>	<p>Sept. 2009 - June 2010</p>	<p>Parent Permission Letters</p> <p>Attendance Sheets</p> <p>Family Evaluations</p> <p>Completed Home Activities</p>
<p>4. Recipes For Success Workshops – Using current practices and classroom strategies, parents and children participate in cross-curriculum learning activities.</p> <p>Materials to complete activities will be provided for home reinforcement/practice.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Title I Staff</p> <p>Building Staff</p>	<p>Title I</p>	<p>Sept. 2009 – Aug. 2010</p>	<p>Evaluations</p> <p>Attendance Sheets</p>
<p>5. Book Talk – Parents and children read a chapter book at home. After reading, they gather at school to have an open conversation about the book.</p>	<p>Title I Parent Education Specialist Lisa</p>	<p>Title I</p> <p>Class sets of books</p>	<p>Oct. 2009 - June 2010</p>	<p>Attendance Sheets</p> <p>Parent and Student</p>

Text connections, retellings and responses to literature are just some of the topics that are covered.	Zolga Title I Teachers Classroom Teachers Parents			Evaluations
6. Math, Muffins, Moms and Dads – These parent workshops focus on math skills introduced to students in grades K-3. Parents are given time to practice strategies taught and used as part of the math curriculum.	Title I Parent Education Specialist Lisa Zolga Building IRS Title I Staff	Title I Math Investigations games and materials	Oct. 2009 – June 2010	Evaluations Attendance Sheets
7. Bingo for Books – This parent/child activity serves as an avenue to meet the requirements of the NCLB/Title I legislation and provide parent training in areas of student weakness identified in the individual school improvement plan. Each evening a specific reading and math strategy will be introduced and practiced.	Title I Parent Education Specialist Lisa Zolga Building Staff and Parent Volunteers Parent Liaisons	Title I Books across all grade levels in a variety of genres	Sept. 2009 – Aug. 2010	Attendance Sheets Evaluations
8. Parent Meetings - Title I Teachers will plan, organize and conduct two parent meetings each year (Fall and Spring). Each meeting will address topics specific to student achievement and school improvement.	Title I Teachers	Title I	Oct. 2009 – June 2010	Scheduled Meetings Attendance Sheets Parent Evaluations
9. Outreach – Ongoing communication is vital to student achievement and needed to build a positive school culture. Through the use of a variety of contact methods Title I makes a minimum of two home connections per week.	Title I Teachers	Title I Postcards, newsletters, NCR – Notes to Parents	Oct. 2009 – May 2010	Outreach Logs Attendance at Parent Conferences
10. Good News Post Cards – Focusing on the positive helps to build a strong school culture. All parents, even the “unreachable”	Title I Coordinator Katie Shea	Title I	Sept. 2009 - June 2010	Number of postcards sent

<p>can be part of the school community and kept informed through personal correspondence.</p> <p>Title I teachers receive four postcards per month. All other teachers in Title I buildings are provided two postcards per month.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Title I Teachers</p> <p>Building Staff</p>	<p>Postcards</p> <p>Stamps</p>		<p>Parent and child reactions and comments</p>
<p>11. Recipes for Success – Distributed monthly in English, Spanish, Portuguese and French Creole to all children (K-4), this newsletter builds a parent’s capacity to support learning in all curricula areas within the home.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Bilingual Coordinator Jose Pinheiro</p> <p>Parent Information Specialist Jane Feroli</p> <p>Parent Liaisons</p>	<p>Title I</p> <p>Bilingual Department</p> <p>Parent Information Center</p> <p>Monthly Prizes</p> <p>Resources for Educators</p>	<p>Sept. 2009 - June 2010</p>	<p>Sign-off Sheets and Responses to Two-Way Communication Forms</p>
<p>12. Title I Web Page – Access to school and valuable parent information is available 24/7 through the Title I web page. Parents can get the “Tip of the Day”, obtain information by “Asking the Experts”, and even “attend” school events through photos and write-ups of Title I parent/child activities.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Kathy Ettinger Webmaster</p>	<p>Title I</p> <p>Local Funds</p> <p>The Parent Institute</p>	<p>Sept. 2009 – Aug. 2010</p>	<p>Number of hits on the web page</p>
<p>13. Parents Make the Difference Newsletter – Each month four articles which address social and academic development are provided in English and Spanish for distribution to all Title I teachers. Teachers are encouraged to add a personal touch by writing a comment that is specific to their students.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Title I Teachers</p>	<p>Title I</p> <p>The Parent Institute</p>	<p>Sept. 2009 – June 2010</p>	<p>Parent Responses</p> <p>Percentage of teachers adding comments</p>
<p>14. Reading Connection Newsletter – This</p>	<p>Title I Teachers</p>	<p>Title I</p>	<p>Sept. 2009</p>	<p>Parent Responses</p>

<p>newsletter supports reading development at home. The primary and intermediate editions are provided to all principals and Title I Teachers in English and Spanish. In addition, they are posted on the Title I web page.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Elementary Principals</p> <p>Kathy Ettinger, Webmaster</p>	<p>Resources for Educators</p>	<p>– Aug. 2010</p>	<p>Number of newsletters sent home</p>
<p>15. Theme Literature Nights – Parents and children will come together to enjoy and explore a variety of genres! Family activities will address skills in the curriculum frameworks and those identified in the school improvement plan.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Title I Teachers</p> <p>Building Staff</p> <p>Parent Liaisons</p>	<p>Title I</p> <p>Books and materials to accompany activities</p>	<p>Sept. 2009 - July 2010</p>	<p>Attendance Sheets</p> <p>Evaluations</p>
<p>16. Family Game Nights – Games can teach important skills and strategies that are contained in the curriculum frameworks. These events will bring parents and children together to learn in a fun way.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Building Staff</p> <p>Parent Liaisons</p>	<p>Title I</p> <p>Variety of board games and materials housed at Central Office</p>	<p>Oct. 2009 - May 2010</p>	<p>Attendance Sheets</p> <p>Evaluations</p>
<p>17. Parent & Child Activity Calendars – Calendars with daily at-home activities to support learning are sent home. English and Spanish copies are distributed.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Title I Teachers</p>	<p>Title I</p> <p>Special Incentives</p>	<p>Sept. 2009 – Aug. 2010</p>	<p>Percentage of signed and returned calendars</p>

18. Family Pasta Dinner	ILT and Site Coordinators	Community Schools	Winter 2010	Attendance Sheets
19. Breakfast for Champions to recognize Honor Roll students	ILT and PTA	Local funds	End of first three marking terms	Attendance Sheets
20. Math and ELA Family Nights	ILT	Local funds	Oct 2009-May 2010	Attendance Sheets
21. Pancake Breakfast and Family Field Trips	ILT and Site Coordinators	Community Schools	Oct 2009 – May 2010	Sign up Sheets

B. School Council Minutes

Downey School Improvement Council Monthly Meeting Minutes

October 2, 2008

Diane Gosselin called the meeting to order at 1:30 PM.

In attendance: Dianne Alksninis, Denise Analoro, Laronda Campbell, Joanne Folan, Nicole Krisiukenas, Kim Wensley and Diane Gosselin

Introductions: Ms. Gosselin introduced this year's council members.

Diane Gosselin: Principal

Dianne Alksninis, Joanne Folan, Kim Wensley: Teachers

Denise Analoro, Laronda Campbell, Nicole Krisiukenas: Parents

Ollie Spears: Community Member

Meeting Schedule: The council will meet in the principal's office on a monthly basis, with the exception of December. Meetings will be held on the first Thursday of the month at 1:30 PM.

Election of Secretary: Kim Wensley will be the council's secretary.

Role of Council: The role of the School Improvement Council was reviewed. The council assists in adopting goals for the school, identifying the educational needs of the students, reviewing the school's annual budget and providing input into the school improvement plan.

School Improvement Plan: Ms. Gosselin reviewed the goals contained in the School Improvement Plan. She explained that the plan is correlated with the district roadmap. Data analysis is the basis for all decisions.

Downey School Improvement Council Meeting Minutes

November 6, 2008

In attendance: Dianne Alksninis, Denise Analoro, Laronda Campbell, Joanne Folan, Nicole Krisiukenas, Kim Wensley and Diane Gosselin

Approval of minutes: The minutes of the October 2, 2008 meeting were reviewed and approved. **MCAS Results:** Ms. Gosselin shared the 2008 MCAS results for all grade levels 3-6. Slight gains were made in all grades and subjects with the exception of Grade 4 ELA which has remained flat for the past few years. At a recent meeting staff at each grade level reviewed the results, identified weaknesses and created an action plan to address those areas.

AYP Status: Although Downey School continues to improve each year the rate of improvement is not sufficient to attain adequate yearly progress status. Downey's NCLB accountability status is:

ELA: Corrective Action: Year 2

MATH: Improvement Year 2: Subgroups only

Reading First Grant: we were notified that Downey has been selected for an additional year of funding. This will allow us to continue to provide extensive professional for staff in scientifically-based instructional practices. In addition, our students will have access to research-based materials.

New Business: No items were brought forward.

The meeting adjourned at 2:30 PM.

Downey School Improvement Council Meeting Minutes

January 7, 2009

Diane Gosselin called the meeting to order at 1:30 PM.

In attendance: Dianne Alksninis, Denise Analoro, Laronda Campbell, Joanne Folan, Nicole Krisiukenas, Kim Wensley and Diane Gosselin

Approval of minutes: The minutes of the November 6, 2008 meeting were reviewed and approved.

School Review Meetings: The school was visited by Dr. Cheryl Liebling, Director of Office of Reading at DESE. Dr. Liebling met with the principal, Dr. Julie Andrade, Coordinator of Literacy K-5 for Brockton Public Schools and Dianne Alksninis, RRS. They discussed in detail the school's implementation of the Reading First Grant. She also met with a focus group of teachers of grades 1-3, along with Title One staff. Dr. Liebling then toured classrooms and she was very impressed with the reading culture of the building, as well as the knowledge base and professionalism of the staff.

Data Meetings: The Instructional Leadership Team met with grade levels to review data. As a result of these meetings, instructional groups were changed. Grades 3-6 will be emphasizing open response in preparation for the MCAS in the spring.

RIF: The RIF event was held on December 23, 2008. All students enthusiastically chose a book.

Family Events: The school held a Family Literacy event on December 17, 2008. The event was held in the morning and the children worked with their families on activities to reinforce the importance and benefits of reading. There was a holiday sing-a-long and Breakfast for Champions to acknowledge honor roll students.

The meeting adjourned at 2:30 PM.

Downey School Improvement Council Meeting Minutes

March 4, 2009

Diane Gosselin called the meeting to order at 1:30 PM.

In attendance: Dianne Alksninis, Denise Analoro, Laronda Campbell, Joanne Folan, Nicole Krisiukenas, Kim Wensley and Diane Gosselin

Approval of minutes: The minutes of the January 7, 2008 meeting were reviewed and approved.

AIMS Web Tests: We will be monitoring the math progress of our students using a computer based measure. Using the measure, students needing additional support will be identified and interventions will be scheduled by IRS and Computer Lab Manager.

Student Information Management System change: Downey staff members were trained in the use of the new management system, Infinite Campus. The new user-friendly system allows staff to quickly access various reports.

Data Meetings: The Instructional Leadership Team met with grade levels to review data. As a result of these meetings, instructional groups were changed. Grades 3-6 discussed student progress with regard to open response.

Family Events: The school held a Title One sponsored Bingo for Books event, which was very well attended by families. Grades 5 and 6 held a Pajama Day and many staff and students participated in the fund raising event. Downey staff held a pasta dinner, which was sponsored Community Schools.

The meeting adjourned at 2:15 PM.

Downey School Improvement Council Meeting Minutes

May 7, 2009

Diane Gosselin called the meeting to order at 1:30 PM.

In attendance: Dianne Alksninis, Denise Analoro, Laronda Campbell, Joanne Folan, Nicole Krisiukenas, Kim Wensley and Diane Gosselin

Approval of minutes: The minutes of the March 4, 2008 meeting were reviewed and approved.

Budget: Although still bleak, the budget picture at this point looks more positive than a short time ago. Central Administration staff have been working hard to save programs and positions. RIF notices will be issued mid-month. The school reconfiguration plan will go forward. The level of bus services for next year is unclear at this time.

School Improvement Plan: The goals of the school improvement plan were reviewed. An additional goal regarding increased use of data to differentiate instruction was added. Professional development will be offered in the use of QAR and 6 + 1 Traits of Writing.

MCAS: The ELA and writing prompt portions of the MCAS was completed in April. Students approached the test with confidence. The teachers felt the test was fair and manageable. Following the ELA test, teachers began preparations for the math exam to be administered later this month.

Donahue Institute Study: Upon the recommendation of Dr. Cheryl Liebling, Director of Literacy at the MDESE, Downey School was invited to participate in a study titled, "Investigation into Effects and Impacts of the Massachusetts Reading First Initiative: A Synthesis of State Wide Findings." Downey was one of 6 Reading First schools across the state selected for participation. These schools have demonstrated positive student outcomes.

Family Events: We have two family events planned for Kindergarten – Big Ryan the Storyteller and a visit from Rain Forest Reptiles. We are holding two Community Schools sponsored events – a pancake breakfast with a visit from Rain Forest Reptiles and a family field trip to Fenway Park and Castle Island. We also have a Breakfast for Champions coming up.

The meeting adjourned at 2:15 PM.

ADDENDUM FOR 2009-2010 DOWNEY SCHOOL ACTION PLAN

School Improvement Objective:

1. Teachers will engage in common planning of standards-based units.

Student Improvement Objectives:

1. Students will increase their scores on open response questions in reading, math and science by .5 point.
2. Students will be able to articulate scoring criteria from the open response rubrics.
3. Students will collaborate on student-to-student interactive activities.

Activity	Department(s) / Person(s) responsible	Resource(s) / Funding Source	Timeline	Measures of Implementation
1. Provide professional development in accountable talk moves in grades K-5	1. Dr. Julianne Andrade, Dr. Sarah Michaels, Dr. Cathy O'Connor, ILT	1. RF Partnership Grant	1. Nov. – May	1. Teacher survey
2. Provide professional development in directed notes in grade 5.	2. Dr. Julianne Andrade, Dr. Sarah Michaels, ILT	2. RF Partnership Grant	2. Nov. – May	2. Teacher survey, pre- and post-open response question results
3. Science frameworks aligned to ELA/Reading Street in grades 1-5	3. Dr. Julianne Andrade, Dr. Sarah Michaels, IRS, Science Focus Group	3. RF Partnership Grant	3. Nov. - May	3. Focus group notes, grade level alignments
4. Provide professional development in the 6 + 1 Traits of Writing model in grades 1-5	4. RRS/IRS	4. CFC Grant	4. Dec. – April	4. Writing folders, evaluations, plan books