

**Brockton Public Schools  
Brockton, Massachusetts**

**HOWARD  
IMPROVEMENT  
PLAN  
2009 - 2010**

**Carla Lee Keith  
Principal  
Helen Virga  
Assistant Principal**

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### **III. MISSION AND VISION STATEMENTS**

#### **MISSION STATEMENT of BROCKTON PUBLIC SCHOOLS**

The mission of the Brockton Public Schools is to provide education of the highest quality that motivates all students to excel, meets their individual needs, and prepares them for the future.

#### **MISSION STATEMENT OF THE HOWARD SCHOOL**

Our school employs best practices in early childhood education. Concepts and skills that are appropriate to each child's stage of development reinforce communication, social, emotional, physical and intellectual growth. Our programs use hands-on, concrete activities & learning strategies to provide meaningful educational experiences for all children.

The curriculum reflects the rich diversity of our community.

#### **VISION STATEMENT OF THE HOWARD SCHOOL**

We believe when parents, students, teachers, administration and community members come together we can achieve the goals that have been established for our students.

“Together We Make a Difference.”

## IV. SCHOOL COUNCIL ROSTER

This School Council has reviewed the school's budget including the professional development allocations.

**Name and Position** \_\_\_\_\_ **Signature** \_\_\_\_\_

**Carla Lee Keith, Principal** \_\_\_\_\_

**Additional Members**

**Erin Flanagan (Keith Teacher)** \_\_\_\_\_

**Monica Liguna (Keith Teacher)** \_\_\_\_\_

**Virginia Lundstedt (Howard Teacher)** \_\_\_\_\_

## V. DESCRIPTIVE DATA

### A. Student Demographics

#### HOWARD SCHOOL

##### Student Demographics

##### Enrollment by Gender

	2006-2007	2007-2008	2008-2009
Male	95	99	83
Female	57	52	47
<b>Total</b>	152	151	162

##### Enrollment by Race/Ethnicity

Race	2006-2007	2007-2008	2008-2009
African American	27%	29%	26.9
Asian	1%	2%	2.3
Hispanic	8%	9%	15.4
Native American	1%	0	0
White	50%	48%	48.5

##### Selected Populations

	2006-2007	2007-2008	2008-2009
First Language not English	18%	19%	21.5%
Limited English Proficient	0	0	0
Low-income	40%	39%	43.8%
Retentions	0	0	0
Special Education (total)	56%	58%	59%
Integrated	31%	32%	33%
Substantially Separate	25%	26%	26%

##### Average Class Size

	2006-2007	2007-2008	2008-2009
Sub. Separate Pre-K	9	9	8
Integrated Pre-K	8	8	9

**B. Additional Information**

**1. Home/School Connection:**

The following table indicates the attendance at Parent Involvement activities for the 2008 – 2009 school year:

	<b>Howard</b>
<b>September – Open House</b>	96
<b>November – P/T Conferences</b>	124
<b>February Family Night</b>	93
<b>April – P/T Conferences</b>	119

**2. Parent Surveys**

The following is data collected from the *Parent Survey* distributed in May, 2009:

**HOWARD SCHOOL  
PARENT SURVEY  
(Sample and results)**

In an effort to continually improve our school please take a few minutes to answer some questions about the Howard School. The responses from the survey will be used by the School Improvement Council to write the School Improvement Plan for the school year, 2009 - 20010. Thanks in advance for your help.

Returned Responses: 20

1. The strengths of the Howard School are:

Responses:

- Excellent staff
- Curriculum
- Low teacher/student ratios
- Communication
- Active PAC
- Sense of community
- Professionalism

2. The Howard School could be improved by:

Responses:

- More parent involvement
- Extending to all full day programs
- Modernization of building and grounds
- More funding
- Increase student/teacher ratio

3. Do you feel your child's needs are being met at the Howard School?

Responses:

- Yes: 22
- No: 0

4. Did you attend any Howard School activities outside of the regular school day?

- Yes: 12
- No: 10

5. If yes, please check the ones you attended.

Parent Workshop      6

Family Fun Night      7

Dr Seuss breakfast      4

Additional Comments:

- Thanks to a wonderful staff
- We will miss the Howard Family
- Can't begin to express my gratitude.
- I love the size of the school.

## **VI. RESULTS AND DISCUSSION:**

### **A. EXECUTIVE SUMMARY**

Our programs at the Howard School provide students with an exciting, challenging experience designed to meet the developmental needs of each individual child. Early school experiences provide children with opportunities to mature intellectually, physically, socially, and emotionally at a rate of growth that is consistent with his or her unique abilities and developmental progress.

Our curriculum, which adheres to the Massachusetts Department of Education Curriculum Standards and Frameworks and the Massachusetts Department of Early Education and Care Guidelines for Preschool Learning Experiences, is designed to provide an individualized developmental program for each child. We provide classrooms where students explore concepts and ideas and interact with their peers and teachers in a language rich environment. The Keith School is also a Targeted Assisted Title One School, providing early literacy and numeracy programs in our computer lab. Our top priority is building self-esteem and a joy of learning. We encourage and promote positive self-esteem and confidence by capitalizing on each child's strengths.

The purpose of the Integrated Pre-K classes at the Howard School is to educate children with and without disabilities in a language based classroom. The needs of each child are different but the ultimate goal remains the same: to enable each child to function as fully and independently as possible within the school setting. To this end, the school staff provides Pre-K students with disabilities with as many opportunities as possible to play and interact with typically developing children. The curriculum is child centered, language rich, multi-sensory and developmentally appropriate. Therapies are provided in the classroom when appropriate. The classrooms have a higher adult to student ratio than is found in the general education program.

The Howard School strongly believes that the education of children is a partnership between home and school. Parent involvement is the key to the academic and social success of our students. Parents are encouraged to participate in the educational process of their children. Parents can serve as classroom volunteers and/or serve on the School Improvement Council, the Special Education Parent Advisory Council, and/or the Howard PTA.

## **B. ATTAINMENT OF 2008 - 2009 GOALS**

### **GOAL #1**

#### **Goal Statement:**

The Howard three and four year old students will increase their literacy, numeracy, and personal/social skills as demonstrated by the Work Sampling System.

#### **Degree of Attainment to Date.**

The Pre-K teachers at the Howard School continue to implement the Work Sampling System, a performance based assessment. Through this assessment, the teachers learn about individual children's progress in developmental domains which further informs their curricula practices. Work Sampling will be fully implanted in the fall of 2009.

Teachers worked together in common planning and grade level meetings to discuss monthly plans, strategies to meet the needs of individual students and ways to document student learning.

Teachers continue to develop and implement new centers, activities and instructional strategies such as differentiated instruction that incorporate literacy and numeracy across the content areas and promote oral language skills.

Teachers and teaching staff continue to model appropriate social and peer play activities to facilitate development of skills in structured and non-structured settings. Classroom teachers individualize and implement the Peace Making Skills program to meet the developmental needs of each student.

### **GOAL #2**

#### **Goal Statement**

Positive interactions between the students, faculty and parents will continue to improve.

#### **Degree of Attainment to Date:**

Teachers and paraprofessionals continue to model appropriate social awareness skills to help students cope in structured and non-structured settings.

During monthly common planning meetings special treats were provided to encourage collaboration and celebrate student and staff successes.

A monthly school-wide parent newsletter was sent home to support the home-school connection. In addition, each classroom sent home a weekly newsletter to reinforce classroom activities and skills.

### **GOAL #3**

#### **Goal Statement**

The Home/School Connection within both schools will continue to improve.

**Degree of Attainment to Date:**

The home-school partnership continues to be a major focus at the Howard School. Calendars and newsletters are sent home on a monthly basis. Family projects are sent home to encourage families to work together and to reinforce social, literacy and numeracy skills as well as share information about the school curriculum with families. Family Nights are an ongoing success at the Howard School.

Parent Surveys were sent home in April. The information was summarized and reviewed. It will be used to plan for the 2009 - 2010 school year.

## **VII. School Goals and Action Plan Aligned with Brockton Public Schools Roadmap Goals 2009-2010**

### **School Performance Goals**

The Howard three and four year old students will increase their literacy, numeracy, and personal/social skills as demonstrated by the Work Sampling System.

### **Brockton Public Schools Roadmap Goals**

- Goal 1:** Develop measurable student performance goals.
- Goal 2:** Align, review and regularly refine written curriculum.
- Goal 3:** Use best practices in standards-based instruction.
- Goal 4:** Implement and use results of formative assessment.
- Goal 5:** Monitor student performance and program implementation.

**SCHOOL ACTION PLAN 2009-2010**

**Goal 1:** Develop measurable student performance goals.

**School Improvement Objective:**

1. Help teachers develop student performance goals for groups of students and individual students.
2. Train teachers in the *Pre-K Response to Intervention* model.

**Student Improvement Objectives:**

1. Pre-K students will increase by 50% their literacy, numeracy, and personal/social skills to a rating of Proficient as demonstrated on the Work Sampling System.

<b>Activities</b>	<b>Who is Responsible?</b>	<b>Resources Needed</b>	<b>Specific Timeline</b>	<b>Measures of Implementation</b>
Teachers will write SMART goals for their classrooms at the September common planning.	Principal Assistant Principal Teachers	Local funds Parent tuition	September, 2009	Reflection sheets
Weekly and daily objectives will be posted in each classroom.	Principal Assistant Principal Teachers	Local funds Parent tuition	September, 2009 - 2010	Classroom walkthroughs
Initial Child Study/RTI meetings will be held for all students in October and November.	Principal Assistant Principal Teachers	Local funds Parent tuition	October, 2009	Minutes from RtI meetings Teacher checklists

**SCHOOL ACTION PLAN 2009-2010**

**Goal 2:** Align, review and regularly refine written curriculum.

**School Improvement Objective:**

1. Teachers will engage in common planning of standards-based units.

**Student Improvement Objectives:**

1. Pre-K students will increase by 50% their literacy, numeracy, and personal/social skills to a rating of Proficient as demonstrated on the Work Sampling System.

<b>Activities</b>	<b>Who is Responsible?</b>	<b>Resources Needed</b>	<b>Specific Timeline</b>	<b>Measures of Implementation</b>
Administration will prepare a yearly schedule of Common Planning Meetings for each grade level.	Principal Assistant Principal	Local funds Parent tuition	August, 2009	Schedule
A different teacher will be assigned to take notes at each common planning meeting and complete a Summary/Reflection sheet at the end of each meeting.	Principal Assistant Principal Teachers	Local funds Parent tuition	October, 2009 - June, 2010	Summary/Reflection sheets
At each grade level meeting, teachers will review appropriate grade level standards and align their curriculum.	Principal Assistant Principal Teachers	Local funds Parent tuition	October, 2009 - June, 2010	Summary/Reflection sheets Plan books
Teachers will share their unit based learning centers with their team members.	Principal Assistant Principal Teachers	Local funds Parent tuition	October, 2009 - June, 2010	Summary/Reflection sheets Plan books
Administration will purchase a nursery rhyme kit for each teacher.	Principal Assistant Principal	Local funds Parent tuition	August, 2009	Plan books
Teachers will develop a list of nursery rhymes that will be taught each month.	Principal Assistant Principal Teachers	Local funds Parent tuition	October, 2009 - June, 2010	Plan books End of year assessments

**SCHOOL ACTION PLAN 2009-2010**

**Goal 3:** Use best practices in standards-based instruction.

**School Improvement Objective:**

1. Monitor the implementation of programs and standards-based instruction
2. Require teachers to create common classroom assessments (other than the district unit tests)
3. Train teachers in the *Pre-K Response to Intervention* model.

**Student Improvement Objectives:**

1. Pre-K students will increase by 50% their literacy, numeracy, and personal/social skills to a rating of Proficient as demonstrated on the Work Sampling System.

Activities	Who is Responsible?	Resources Needed	Specific Timeline	Measures of Implementation
Pre-K teachers will fully implement the Work Sampling program to assess student growth and development.	Principal Assistant Principal	Local funds Parent tuition	September, 2009 – June, 2010	WSS reporting tool
Pre-K teachers will use common planning time to collaborate on standards-based instruction.	Principal Assistant Principal Teachers	Local funds Parent tuition	October, 2009 – June, 2010	Copy of protocol Summary/Reflection sheets
Pre-K teachers will use WSS to assess student work products and guide instruction.	Principal Assistant Principal Teachers	Local funds	October, 2009 – June, 2010	Copy of protocol Summary/Reflection sheets
Teachers will be trained in <i>Response to Intervention</i> .	Principal Assistant Principal Teachers	Local funds Parent tuition	Fall, 2009	Minutes of RTI meetings. IST referrals

**SCHOOL ACTION PLAN 2009-2010**

**Goal 4:** Implement and use results of formative assessment.

**School Improvement Objectives:**

1. Develop school “dashboards” aligned with the district dashboard
2. Hold data meetings with grade/department teams
3. Meet with individual teachers regarding their achievement data
4. Train teachers in the *Response to Intervention* model.

**Student Improvement Objectives:**

1. Pre-K students will increase by 50% their literacy, numeracy, and personal/social skills to a rating of Proficient as demonstrated on the Work Sampling System.

<b>Activities</b>	<b>Who is Responsible?</b>	<b>Resources Needed</b>	<b>Specific Timeline</b>	<b>Measures of Implementation</b>
Teachers will complete observation sheets for <i>Work Sampling</i> .	Teachers	Local funds Parent tuition	September, 2009 – June, 2010	Work Sampling report cards
Pre-K teachers will assess students using teacher-made checklists and WSS.	Teachers	Local funds Parent tuition	September, 2009 – June, 2010	Dashboards and Data Folders
Review and share data collection techniques at staff meetings.	Principal Assistant Principal Teachers	Local funds Parent tuition	September, 2009 – June, 2010	Minutes of meetings
Administration will conduct informal/non-evaluative walkthroughs providing teachers with constructive feedback.	Principal Assistant Principal	Local funds Parent tuition	September, 2009 – June, 2010	Walk through observation sheets
Teachers will be trained in Pre-K Response to Intervention.	Principal Assistant Principal Child Study Team Teachers	Local Parent tuition	Fall, 2009	Minutes of Team meetings. Office referrals EPT referrals

**SCHOOL ACTION PLAN 2009-2010**

**Goal 5:** Monitor student performance and program implementation.

**School Improvement Objectives:**

1. Establish requirements for the use of meetings and common planning time for data analysis and reflection.
2. Develop a coordinated plan for professional development for administrators and teachers on using data effectively to improve achievement
3. Implement requirements for the use of meetings and common planning time for data analysis and reflection
4. Select, develop and disseminate tools for analyzing data
5. Implement requirements for the use of meetings and common planning time for data analysis and reflection
6. Assist staff in using tools for analyzing data, including teacher-made rubrics.
7. Train teachers in the *Pre-K Response to Intervention* model.

**Student Improvement Objectives:**

1. Pre-K students will increase by 50% their literacy, numeracy, and personal/social skills to a rating of Proficient as demonstrated on the Work Sampling System.

<b>Activities</b>	<b>Who is Responsible?</b>	<b>Resources Needed</b>	<b>Specific Timeline</b>	<b>Measures of Implementation</b>
Administration will prepare a yearly schedule of Data Meetings.	Principal Assistant Principal	Local funds Parent tuition	August, 2009	Schedule
An assigned member of the Data meeting will submit a Summary/Reflection sheet at the end of each meeting.	Principal Assistant Principal Teachers	Local funds Parent tuition	September, 2009 - June, 2010	Summary/Reflection sheets
Teachers will be trained on Pre-K RTI during the first two In-service days in the fall.	Principal Assistant Principal SAC Teachers	Local funds Parent tuition	September - November, 2009	Teacher evaluation sheets

# Parental Involvement

## TITLE I PARENT INVOLVEMENT ACTION PLAN

**Goal:** Build a school environment that values and provides for regular inclusion of parents and family members in opportunities to support and improve student achievement.

**School Improvement Objective(s): Teachers will:**

1. Implement requirements established by the No Child Left Behind legislation.
2. Use results from data analysis and individual school reflection to develop coordinated parent learning and training opportunities to improve student achievement.
3. Develop and disseminate information and materials for parents to better understand school protocols and student data.
4. Assist with efforts to improve student achievement through parent involvement.
5. Review achievement data with parents and students.

**Student Improvement Objectives: Students will:**

1. Participate in family learning opportunities both in school and at home.
2. Gain greater confidence and motivation to learn as a result of sustained family support.
3. Achieve at higher levels.

Activities	Who is Responsible?	Resources Needed	Specific Timeline	Measures of Implementation
1. <b>Technical Support</b> – Title I will assist all identified schools in meeting the requirements of NCLB parent involvement and the unique challenges identified at each building.	Title I Coordinator Karen McCarthy  Title I Parent Education Specialist Lisa Zolga  Building Principals, Title I Teachers, Building Staff	Title I  US DOE publications  Tri-folds from Title I  District notifications	Sept. 2009 – Aug. 2010	Title I Parent Program Survey Results

<p><b>2. Title I Annual Meeting/Family Breakfast</b> - Each Title I building will conduct an Annual Parent Meeting. At that time, parents will learn about the myriad of requirements established under NCLB, school specific goals for improvement and tips for supporting learning at home.</p> <p>Each meeting will include opportunities for parents to have input regarding program planning, implementation and review.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Food Service Director</p> <p>Building Administration</p> <p>Leadership Team</p> <p>Title I Teachers</p>	<p>Title I</p> <p>School Improvement Plans</p> <p>SES Notices</p>	<p>Sept. 2009 – Nov. 2010</p>	<p>Written Parent Evaluations</p> <p>Attendance Records</p>
<p><b>3. Title I Family Book Bag Program</b> – Reading at home helps children reach higher levels of academic achievement.</p> <p>School improvement plans, needs assessments, MA Curriculum Frameworks are the basis for the selection of books and activities provided for home use.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Title I Staff</p> <p>Classroom Teachers</p>	<p>Title I</p> <p>Class sets of books of all genres in a variety of levels</p> <p>Book specific activities and materials</p>	<p>Sept. 2009 - June 2010</p>	<p>Parent Permission Letters</p> <p>Attendance Sheets</p> <p>Family Evaluations</p> <p>Completed Home Activities</p>
<p><b>4. Recipes For Success Workshops</b> – Using current practices and classroom strategies, parents and children participate in cross-curriculum learning activities.</p> <p>Materials to complete activities will be provided for home reinforcement/practice.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Title I Staff</p> <p>Building Staff</p>	<p>Title I</p>	<p>Sept. 2009 – Aug. 2010</p>	<p>Evaluations</p> <p>Attendance Sheets</p>
<p><b>5. Book Talk</b> – Parents and children read a chapter book at home. After reading, they gather at school to have an open conversation about the book.</p> <p>Text connections, retellings and responses to literature are just some of the topics that are covered.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Title I Teachers</p> <p>Classroom Teachers</p> <p>Parents</p>	<p>Title I</p> <p>Class sets of books</p>	<p>Oct. 2009 - June 2010</p>	<p>Attendance Sheets</p> <p>Parent and Student Evaluations</p>

<p>6. <b>Math, Muffins, Moms and Dads</b> – These parent workshops focus on math skills introduced to students in grades K-3. Parents are given time to practice strategies taught and used as part of the math curriculum.</p>	<p>Title I Parent Education Specialist Lisa Zolga  Building IRS  Title I Staff</p>	<p>Title I  Math Investigations games and materials</p>	<p>Oct. 2009 – June 2010</p>	<p>Evaluations  Attendance Sheets</p>
<p>7. <b>Bingo for Books</b> – This parent/child activity serves as an avenue to meet the requirements of the NCLB/Title I legislation and provide parent training in areas of student weakness identified in the individual school improvement plan.</p> <p>Each evening a specific reading and math strategy will be introduced and practiced.</p>	<p>Title I Parent Education Specialist Lisa Zolga  Building Staff and Parent Volunteers  Parent Liaisons</p>	<p>Title I  Books across all grade levels in a variety of genres</p>	<p>Sept. 2009 – Aug. 2010</p>	<p>Attendance Sheets  Evaluations</p>
<p>8. <b>Parent Meetings</b> - Title I Teachers will plan, organize and conduct two parent meetings each year (Fall and Spring).</p> <p>Each meeting will address topics specific to student achievement and school improvement.</p>	<p>Title I Teachers</p>	<p>Title I</p>	<p>Oct. 2009 – June 2010</p>	<p>Scheduled Meetings  Attendance Sheets  Parent Evaluations</p>
<p>9. <b>Outreach</b> – Ongoing communication is vital to student achievement and needed to build a positive school culture.</p> <p>Through the use of a variety of contact methods Title I makes a minimum of two home connections per week.</p>	<p>Title I Teachers</p>	<p>Title I  Postcards, newsletters, NCR – Notes to Parents</p>	<p>Oct. 2009 – May 2010</p>	<p>Outreach Logs  Attendance at Parent Conferences</p>
<p>10. <b>Good News Post Cards</b> – Focusing on the positive helps to build a strong school culture. All parents, even the “unreachable” can be part of the school community and kept informed through personal correspondence.</p> <p>Title I teachers receive four postcards per month. All other teachers in Title I buildings are provided two postcards per month.</p>	<p>Title I Coordinator Katie Shea  Title I Parent Education Specialist Lisa Zolga  Title I Teachers  Building Staff</p>	<p>Title I  Postcards  Stamps</p>	<p>Sept. 2009 - June 2010</p>	<p>Number of postcards sent  Parent and child reactions and comments</p>

<p>11. <b>Recipes for Success</b> – Distributed monthly in English, Spanish, Portuguese and French Creole to all children (K-4), this newsletter builds a parent’s capacity to support learning in all curricula areas within the home.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Bilingual Coordinator Jose Pinheiro</p> <p>Parent Information Specialist Jane Feroli</p> <p>Parent Liaisons</p>	<p>Title I</p> <p>Bilingual Department</p> <p>Parent Information Center</p> <p>Monthly Prizes</p> <p>Resources for Educators</p>	<p>Sept. 2009 - June 2010</p>	<p>Sign-off Sheets and Responses to Two-Way Communication Forms</p>
<p>12. <b>Title I Web Page</b> – Access to school and valuable parent information is available 24/7 through the Title I web page. Parents can get the “Tip of the Day”, obtain information by “Asking the Experts”, and even “attend” school events through photos and write-ups of Title I parent/child activities.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Kathy Ettinger Webmaster</p>	<p>Title I</p> <p>Local Funds</p> <p>The Parent Institute</p>	<p>Sept. 2009 – Aug. 2010</p>	<p>Number of hits on the web page</p>
<p>13. <b>Parents Make the Difference Newsletter</b> – Each month four articles which address social and academic development are provided in English and Spanish for distribution to all Title I teachers. Teachers are encouraged to add a personal touch by writing a comment that is specific to their students.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Title I Teachers</p>	<p>Title I</p> <p>The Parent Institute</p>	<p>Sept. 2009 – June 2010</p>	<p>Parent Responses</p> <p>Percentage of teachers adding comments</p>
<p>14. <b>Reading Connection Newsletter</b> – This newsletter supports reading development at home. The primary and intermediate editions are provided to all principals and Title I Teachers in English and Spanish. In addition, they are posted on the Title I web page.</p>	<p>Title I Teachers</p> <p>Title I Parent Education Specialist Lisa Zolga</p> <p>Elementary Principals</p> <p>Kathy Ettinger, Webmaster</p>	<p>Title I</p> <p>Resources for Educators</p>	<p>Sept. 2009 – Aug. 2010</p>	<p>Parent Responses</p> <p>Number of newsletters sent home</p>

<p>15. <b>Theme Literature Nights</b> – Parents and children will come together to enjoy and explore a variety of genres! Family activities will address skills in the curriculum frameworks and those identified in the school improvement plan.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Title I Teachers</p> <p>Building Staff</p> <p>Parent Liaisons</p>	<p>Title I</p> <p>Books and materials to accompany activities</p>	<p>Sept. 2009 - July 2010</p>	<p>Attendance Sheets</p> <p>Evaluations</p>
<p>16. <b>Family Game Nights</b> – Games can teach important skills and strategies that are contained in the curriculum frameworks. These events will bring parents and children together to learn in a fun way.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Building Staff</p> <p>Parent Liaisons</p>	<p>Title I</p> <p>Variety of board games and materials housed at Central Office</p>	<p>Oct. 2009 - May 2010</p>	<p>Attendance Sheets</p> <p>Evaluations</p>
<p>17. <b>Parent &amp; Child Activity Calendars</b> – Calendars with daily at-home activities to support learning are sent home. English and Spanish copies are distributed.</p>	<p>Title I Parent Education Specialist Lisa Zolga</p> <p>Title I Teachers</p>	<p>Title I</p> <p>Special Incentives</p>	<p>Sept. 2009 – Aug. 2010</p>	<p>Percentage of signed and returned calendars</p>

**ELDON B. KEITH AND HOWARD  
SCHOOL IMPROVEMENT COUNCIL MEETING  
PRINCIPAL CONFERENCE ROOM  
OCTOBER 7, 2008  
5:00 PM**

- I. INTRODUCTIONS
- II. REVIEW THE ROLE OF THE SCHOOL COUNCIL
- III. VOTE IN CO-CHAIR
- IV. DISCUSS OBJECTIVES FOR THE COMING SCHOOL YEAR
- V. KEITH SCHOOL UPDATE
- VI. HOWARD SCHOOL
- VII. QUESTIONS, COMMENTS AND/OR CONCERNS

**ELDON B. KEITH AND HOWARD  
SCHOOL IMPROVEMENT COUNCIL MEETING  
PRINCIPAL'S CONFERENCE ROOM  
NOVEMBER 5, 2008  
AGENDA  
5:30**

- I. STANDARDS BASED REPORT CARDS
- II. KEITH SCHOOL UPDATE
- III. HOWARD SCHOOL UPDATE
- IV. PLAYGROUND UPDATE
- V. QUESTIONS, COMMENTS, AND/OR CONCERNS

**ELDON B. KEITH AND HOWARD SCHOOL  
SCHOOL IMPROVEMENT COUNCIL MEETING  
PRINCIPAL'S CONFERENCE ROOM  
DECEMBER 3, 2008  
AGENDA  
5:30 PM – 6:00 PM**

- I. BUDGET PROCESS
- II. PARENT NIGHTS
- III. KEITH SCHOOL UPDATE
- IV. HOWARD SCHOOL UPDATE
- V. PLAYGROUND UPDATE
- VI. QUESTIONS, COMMENTS, AND/OR CONCERNS

**KEITH AND HOWARD  
SCHOOL IMPROVEMENT COUNCIL MEETING  
CONFERENCE ROOM  
JANUARY 7, 2009  
5:30 PM  
AGENDA**

- I. FY2009 BUDGET
- II. KEITH SCHOOL UPDATE
- III. HOWARD SCHOOL UPDATE
- IV. PLAYGROUND UPDATE
- V. QUESTIONS, COMMENTS, CONCERNS

**KEITH AND HOWARD  
SCHOOL IMPROVEMENT COUNCIL MEETING  
CONFERENCE ROOM  
FEBRUARY 4, 2009  
5:30 PM  
AGENDA**

- I. FY2009 BUDGET
- II. KEITH SCHOOL UPDATE
- III. HOWARD SCHOOL UPDATE
- IV. PLAYGROUND UPDATE
- V. QUESTIONS, COMMENTS, CONCERNS

**KEITH AND HOWARD  
SCHOOL IMPROVEMENT COUNCIL MEETING  
CONFERENCE ROOM  
MARCH 4, 2009  
5:30 PM  
AGENDA**

- I. BPS FUTURE PLANS
- II. MARCH TESTING
- III. WEEK OF THE YOUNG ATHLETIC – SPECIAL OLYMPICS
- IV. KEITH SCHOOL UPDATE
- V. HOWARD SCHOOL UPDATE
- VI. PLAYGROUND UPDATE
- VII. QUESTIONS, COMMENTS, CONCERNS

**KEITH AND HOWARD  
SCHOOL IMPROVEMENT COUNCIL MEETING  
CONFERENCE ROOM  
APRIL 1, 2009  
5:30 PM  
AGENDA**

- I. SCHOOL IMPROVEMENT PLAN
- II. KEITH SCHOOL UPDATE
- III. HOWARD SCHOOL UPDATE
- IV. PLAYGROUND UPDATE
- V. QUESTIONS, COMMENTS AND/OR CONCERNS

**KEITH AND HOWARD  
SCHOOL IMPROVEMENT COUNCIL MEETING  
CONFERENCE ROOM  
MAY 6, 2009  
5:30 PM  
AGENDA**

**May and June meetings were cancelled due to lack of parent attendance.**

